

Date: AUGUST 7, 2019	
BSE SCRIP CODE: 517273	NSE SCRIP NAME: S&SPOWER
To, The Listing Department, BSE Limited, P.J.Towers, Dalal Street, Fort, Mumbai – 400 001 Maharashtra	To, The Manager – Listing National Stock Exchange of India Ltd, Exchange Plaza, Bandra – Kurla Complex, Bandra(East), Mumbai – 400 051, Maharashtra

Dear Sir/Madam,

Sub: Intimation of Record Date for e-voting at 41st AGM - reg.

Ref: Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

We wish to inform that our Company's 41st Annual General Meeting is to be held on Thursday, 22nd August, 2019. We further wish to inform you that in terms of Section 108 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of SEBI (LODR) Regulations, 2015, the Company has offered e-voting facility to the shareholders to exercise their right to vote by electronic means and business may be transacted through e-voting services provided by National Securities Depository Limited (NSDL). Instructions for e-voting are given in the Annual Report FY 2018-19 as Procedure for Remote E-voting in Notice (also enclosed).

The e-voting period commences on Monday, 19th August, 2019 at 10.00 A.M (IST) and ends on Wednesday, 21st August, 2019 at 5.00 P.M (IST). Further, we inform you that Friday, 16th August 2019 will be the cutoff date (record date) for the purpose of offering e-voting facility to our members in respect of the businesses to be transacted at the 41st Annual General Meeting.

Thanking you,

For **S & S Power Switchgear Limited**,



ASHOK KUMAR VISHWAKARMA
MANAGING DIRECTOR

Encl: As above.

PROCEDURE FOR REMOTE E-VOTING:

- (A) In compliance with provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 read with Regulation 44 of SEBI (LODR) Regulations 2015, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the 41st Annual General Meeting by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM (“remote e-voting”) will be provided by National Securities Depository Limited (NSDL).
- (B) The voting rights shall be as per the number of equity shares held by the Member(s) as on 16th day of August 2019 being the cut-off date. Members are eligible to cast vote electronically only if they are holding shares as on that date.
- (C) The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper.
- (D) The members who have casted their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.
- (E) The remote e-voting period commences on 10:00 A.M on Monday 19th day of August 2019 and will end at 5:00 P.M on Wednesday 21st day of August 2019. During this period members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 16th day of August 2019 may cast their vote electronically by remote e-voting. The remote e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.
- (F) The process and manner for remote e-voting are as under:
- a) In case a Member receives an email from NSDL [for members whose email IDs are registered with the Company/Depository Participants(s)]:
 - b)
 - (i) Open email and open PDF file viz; “S&S Power remote e-voting.pdf” with your Client ID or Folio No. as password. The said PDF file contains your user ID and password/PIN for remote e-voting. Please note that the password is an initial password.
 - (ii) Launch internet browser by typing the following URL:
<https://www.evoting.nsdl.com>
 - (iii) Click on “Shareholder – Login”
 - (iv) Put user ID and password as initial password/PIN noted in step (i) above.
Click Login.

- (v) Password change menu appears. Change the password / PIN with new password of your choice with minimum 8 digits / characters or combination thereof. Note the new password. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
 - (vi) Home page of remote e-voting opens. Click on remote e-voting: Active Voting Cycles.
 - (vii) Select “EVEN” of “S&S Power Switchgear Limited”.
 - (viii) Now you are ready for remote e-voting as Cast Vote page opens.
 - (ix) Cast your vote by selecting appropriate option and click on “Submit” and also “Confirm” when prompted.
 - (x) Upon confirmation, the message “Vote cast successfully” will be displayed.
 - (xi) Once you have voted on the resolution, you will not be allowed to modify your vote.
 - (xii) Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to secretarial@bpcorpadvisors.com with a copy marked to evoting@nsdl.co.in.
- c) In case a Member receives physical copy of the Notice of AGM [for members whose email IDs are not registered with the Company/Depository Participant(s) or requesting physical copy] :
- (i) Initial password is provided as below/at the bottom of the Attendance Slip for the AGM:
 - EVEN (Remote e-voting event Number)
 - USER ID:
 - PASSWORD / PIN:
 - (ii) Please follow all steps from Sl. No. (ii) to Sl. No. (xii) above, to cast vote.
- (G) In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Members and remote e-voting user manual for Members available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990.
- (H) If you are already registered with NSDL for remote e-voting then you can use your existing user ID and password/PIN for casting your vote.
- (I) You can also update your mobile number and e-mail id in the user profile details of the folio which may be used for sending future communication(s).
- (J) The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of 16th day of August 2019.

- (K) Any person, who acquires shares of the Company and become member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. 16th day of August 2019, may obtain the login ID and password by sending a request at evoting@nsdl.co.in or sta@gnsaindia.com.
- (L) However, if you are already registered with NSDL for remote e-voting then you can use your existing user ID and password for casting your vote. If you forgot your password, you can reset your password by using “Forgot User Details/Password” option available on www.evoting.nsdl.com or contact NSDL at the following toll free no.: 1800-222-990.
- (M) A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through ballot paper.
- (N) M/s. BP & Associates Company Secretaries, Chennai has been appointed as the Scrutinizer for providing facility to the members of the Company to scrutinize the voting at the AGM and remote e-voting process in a fair and transparent manner.
- (O) The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of scrutinizer, by use of “Ballot Paper” for all those members who are present at the AGM but have not cast their votes by availing the remote e-voting facility.
- (P) The Scrutinizer shall after the conclusion of voting at the General Meeting, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than three days of the conclusion of the AGM, a consolidated scrutinizer’s report of the total votes cast in favor or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
- (Q) The results of the electronic voting shall be declared to the Stock Exchanges after the AGM. The results along with the Scrutinizer’s Report shall also be placed on the website of the Company www.sspower.com immediately after the declaration of result by the Chairman or a person authorized by him in writing.